



The main purposes of the Women's Institute organisation are to enable women who are interested in issues associated with rural life, including arts, crafts and sciences, to improve and develop conditions of rural life, to advance their education in citizenship, in public questions both national and international, in music, drama and other cultural subjects and in all branches of agriculture, handicrafts, home economics, health and social welfare. It seeks to give to women the opportunity of working through the Women's Institute organisation, and of putting into practice those ideals for which it stands.

Surrey Federation

WI

December 2024 version

Financial Statement for the year ended

Page 1 of 2

Registered Charity Number

You are required to register with the Charity Commission if your income is more than £5,000.00

Objects of the WI

		This year £0.00	Last year £0.00		This year £0.00	Last year £0.00
Receipts				Payments		
1.Receipts at meetings				WI running costs		
2.Subscriptions:	**			1. Meeting costs		
Full members				2. Committee expenses not for meetings		
Dual Members				3. Insurance		
Pro rata members (New)				4. Delegate accom + pooling of fares		
** No of Members				5. Payments to Federation & NFWI		
3. Publications:				Federation Membership Fees		
Newsletters Diaries and Calendars				NFWI Membership Fees		
4. WI Activities				Members paid Fed events		
(a) Federation				6. Publications:		
(b) WI				Newsletters Diaries and Calendars		
5. WI Fund Raising Events				WI Activities		
6. Other Items				7. Federation paid by WI		
(a) Grants & Donations				8. WI		
(b) Gift Aid				9. WI Fund Raising Events		
(c) Interest paid into C/A				10. Donations		
(d) Other income				11. Other payments		
(e) Deposit Account Interest						
Total Receipts				Total Payments		
Agent adjustment (= agent payments)				Agent payments		
Net income				Net Expenditure		
Total Receipts less Total Payments (Surplus/Deficit for the year)	(A)					

The balances at year end are shown on page 2

Surrey Federation
Financial Statement for the year ended

WI 0
00/01/1900

Reconciliation of balance on bank statement with balance from account book

£

Bank Balance as per bank statement at 30/9 (current account)

Plus money paid in but not cleared

Less cheques written but not cleared

Less uncleared cheques from previous year

Balance from Account Book

Reconciled balance

If your WI has more than one account a reconciliation must be done for each - ask office for adapted spreadsheet if this applies

Total Receipts less Total

Payments (Surplus/Deficit for the year) (A)

Balance carried forward at the END of the year (A+B)

Balance brought forward at the BEGINNING of the year, from last years Financial Statement

Balance carried forward at the END of the year consists of:

(a) at Bank (Current Account), reconciled balance

(a) At Bank (Current Account)

(b) In Hand (Petty Cash)

(b) In Hand (Petty Cash)

(c) Deposit/ Savings Account

(c) Deposit/Savings Account

(d) Other

(d) Other

Total brought forward (B)

Total Carried Forward (C)

(A + B) must equal (C) for your accounts to balance

Part of the total above relates to the following payments to be made

Outing and event the WI has yet to pay for

Friendship fund

Subscriptions not yet passed to SFWI

Fundraising to be passed nominated charity

President

Name _____

Treasurer

Name _____

Address _____

Address _____

Post Code _____

Post Code _____

Signed _____ Date _____

Signed _____ Date _____

I have seen the bank statements and confirm the balances

All WI accounts require an Independent financial examination before presentation to the members

Independent Financial Examiner

Name _____

Address _____

Post Code _____

Basis of Independent Examiner's statement

My examination was carried out under section 145 of the Charities Act 2011, in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*)

* Please delete the words in the brackets if an unqualified report is applicable.

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Comments: (if a qualified report or feedback if not)

Signed _____

Date _____