



Surrey Federation of WIs
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www.surreyfedwi.org.uk



NFWI AM Wednesday 4 June 2025
DELEGATES INFORMATION AND APPLICATION FORM

The National Federation of WIs is holding its Annual Meeting **online** on Wednesday 4 June 2025.

We shall be using the Link system of representation, and one member will represent 4 WIs. The enclosed Linking List shows which WIs will be representing their own WI and others in their Link. Please note the row number.

What you need to do now: *If your WI is in column 1, your WI has first choice of sending a delegate.*

You will need to start looking now for a member to be the Delegate this can be any member of your WI and not necessarily a committee member. If your WI cannot find a Delegate, you must contact the next WI in the Link (on your row) to see if they will take on the responsibility.

If you are the 2/3/4 Link WI

Should the first WI in the link not be able to find a Delegate, you may be asked to find a Delegate and to complete & return the application form, but this needs to be completed by no later than **FRIDAY 31 JANUARY 2025**.

Apart from that you do not need to take any action until a few weeks prior to your May meeting when you should contact your Delegate to make arrangements for the recording of the votes of your members when they discuss the resolutions at their May meetings.

Delegates Responsibilities

A Delegate represents 4 WIs at the NFWI AM, voting on their behalf (possibly using discretion to change a vote) and then producing a meeting report to give to the WIs immediately after the meeting.

It is advisable for Delegates to attend one of the Resolution Briefing Meetings once dates have been arranged. Please keep a check on the website and also in Surrey WI News.

The delegate should contact her linked WIs in plenty of time and offer to attend their resolution voting meeting. If this is not possible votes can be sent to the delegate.

Post meeting reports can be delivered personally or sent to the WI to be presented by them at their next meeting.

Problems finding a Delegate.

If after contacting all 4 WIs in your row you have a problem finding a member to be a Delegate, please contact SFWI HQ via email to secretary@surreyfedwi.org.uk who will find a proxy for you.

Delegate Registration

Once we have registered you on Eventbrite as a delegate you will receive a registration confirmation email from Eventbrite. This is only a confirmation that you have been registered as a delegate to attend the meeting. You will receive further information from NFWI staff with the zoom link to join the meeting as well as voting access details in the weeks leading up to the meeting.

Please note that voting attendees (WI Link Delegates), will each require a WiFi enabled device i.e. a smart phone, iPad or laptop in order to vote on constitutional items during the meeting.

**SURREY FEDERATION OF WIS
AT NFWI Annual Meeting
Wednesday 4 June 2025**

Please return this form as soon as possible (**but no later than Friday 31 January 2025**) to Federation Secretary, SFWI, 6 Paris, Parklands, Railton Road, Guildford GU2 9JX, or alternatively via email to secretary@surreyfedwi.org.uk.

PLEASE PRINT AND COMPLETE ALL BOXES CLEARLY

DELEGATE'S TICKET APPLICATION FORM

| | |
|---|--|
| Linking List Row Number <i>From Linking List NFWI AM 2025</i> | |
| Name of WI | |
| Name of Delegate | |
| Address | |
| Postcode | |
| Mobile No. (Preferred) | |
| Telephone - Home | |
| Email address | |