



**Surrey Federation of WIs**  
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**WI ANNUAL REVIEW FORM for Year to September 2023**

Please complete this form **IN CAPITALS** and return to the Federation Secretary immediately after your Annual Meeting, together with: -

1. Financial Statement

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2. Committee's Annual Report

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3. WI Information form 2023/2024

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Please check that you are enclosing **all four items** by ticking the box above and keep copies for your own records.

**Please return to the office no later than 8<sup>th</sup> December 2023**

1.	<b>WI NAME</b>	<b>Date of Annual Meeting</b>
	<b>Membership number (SUR No.)</b>	<b>SUR</b>
2.	<b>Period: 12 months ending</b>	
	<b>Balance at end of financial year</b>	
	<b>Charity Registration number if relevant</b>	
	<b>Principal Address</b> (for Charity Commission purposes) usually WI Secretary's address	
	<b>Aims and objects of the WI.</b> The WI offers opportunities to enable women, from rural and urban communities, who are interested in issues associated with rural life to enjoy friendship, to learn, to widen their horizons and together to influence local, national and international affairs, within the context of the constitution.	
3.	<b>Membership details:</b>	
	Total number of members for 2023	
	Number of full members before 30.10 2023	
	Number of dual members 2023 before 1.10.2022	
	Number of new members during 2023	
4.	<b>Committee details:</b> <b>Those in office from Annual Meeting 2022 to 2023</b> List of Trustees (Committee Members) [Please indicate Co-Opted members with a "c" and the date of co-option]	
	Number of Committee meetings in the year	

5.	<b>BURSARY:</b> Does your WI give a bursary?		Yes / No
	If so, how often?		
	and how much?	£	£
	Was this used in 2023	Yes / No	Yes / No
6.	<b>Training:</b> Would you like training/guidance on any matter concerning the WI? Please specify.		
7.	<b>Decisions:</b> During the current year has your WI changed any Decisions (i.e., the place, day or time of meeting or size of Committee) or Byelaws (such as introducing a Waiting List)?		
8.	<p><b>To help us consider how to take the Yearbook forward, and to keep our speaker records current, please advise your top 3 speakers from your programme for 2023. Please also advise if they were in the Yearbook.</b></p> <p>Name: In Yearbook YES / NO Subject: Comment:</p> <p>Name: In Yearbook YES / NO Subject: Comment:</p> <p>Name: In Yearbook YES / NO Subject: Comment:</p> <p><b>Was there a speaker who didn't fulfil your expectations and should re audition?</b></p>		
9.	<b>Signed on behalf of the Trustees (the Committee) who have approved the above Review</b>		
	<b>President</b> (print name)	signature	
	<b>Date</b>		
<p><b>If you would like any help or information the please contact your WI Adviser. Their contact details are in the current Yearbook</b></p>			