**WI ANNUAL REVIEW FORM for Year to September 2020**

Please complete this form IN CAPITALS and return to the Federation Secretary immediately after your Annual Meeting, together with:-

**1. Financial Statement 2.Committee’s Annual** **Report 3. WI Information form 2020/2021**

Please check that you are enclosing all four items and keep copies for your own records.

**Please return to the office no later than 4th December 2020**

|  |  |  |
| --- | --- | --- |
| **1.** | **Period: 12 months ending** | (date of Annual Meeting)  |
|  | **Balance at end of financial year** |  |
| **2.** | **WI**  |  |
|  | **Group** |  |
|  | **Membership number**  | **SUR**  |
|  | **Charity Registration number if relevant** |  |
|  | **Principal Address** (for Charity Commission purposes) usually WI Secretary’s address |  |
|  | **Aims and objects of the WI**The WI offers opportunities to enable women, from rural and urban communities, who are interested in issues associated with rural life to enjoy friendship, to learn, to widen their horizons and together to influence local, national and international affairs, within the context of the constitution.  |
| **3.** | **Membership details :** |  |
|  | Total number of members for 2020 |  |
|  | Number of full members before 30.10 2020  |  |
|  | Number of dual members 2020 before 1.10.2020 |  |
|  | Number of new members during 2020 |  |
| **4.** | **Committee details :****Those in office from Annual Meeting 2019 to 2020**List of Trustees (Committee Members )[Please indicated Co-Opted members with a “c” and the date of co-option] |  |
|  | Number of Committee meetings in the year |  |
| **5.** | **Bursary :** Does your WI give a bursary? | Yes / No |
|  | If so, how often ? |  |
|  | and how much ? | £ |
|  | Was this used in 2020 |  Yes / No  |
| **6.** | : 70/Would you like training/guidance on anyma4er concerning the W: 70/Would you like training/guidance on anyma4er concerning the W**Training :**Would you like training / guidance on any matter concerning the WI?Please specify |  |
| **7.** | **Decisions :**During the current year has your WI changed any Decisions (i.e. the place, day or time of meeting or size of Committee) or Byelaws (such as introducing a Waiting List)?  |  |
| **8.** | **To help us consider how to take the Yearbook forward, and to keep our speaker records current, please advise your top 3 speakers from your programme for 2019. Please also advise if they were in the Yearbook** |
|  | **Name:** |  | **In Yearbook** |  **Yes / No**  |
|  | **Subject:** |  |
|  | **Comment:** |  |
|  | **Name:** |  | **In Yearbook** |  **Yes / No** |
|  | **Subject:** |  |
|  | **Comment:** |  |
|  | **Name:** |  | **In Yearbook** |  **Yes / No** |
|  | **Subject:** |  |
|  | **Comment:** |  |
|  | **Was there a speaker who didn’t fulfil your expectations and should re audition?** |  |
| **9.** | **Signed on behalf of the Trustees** (the Committee) **who have approved the above Review**  |
|  | **President** (print name) | (Signature) |
|  | **Date** |
| **If you would like any help or information the please contact a WI Adviser.****Their contact details are in the current Yearbook** |